

# **Lafayette County**

Report on Federal and State Awards

December 31, 2020

# Lafayette County

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**Independent Auditors' Report on Internal Control  
Over Financial Reporting and on Compliance  
and Other Matters Based on an Audit of  
Financial Statements Performed in Accordance  
With *Government Auditing Standards***

To the Finance Committee and Board of Supervisors of  
Lafayette County

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Lafayette County, Wisconsin as of and for the year ended December 31, 2020 and the related notes to the financial statements, which collectively comprise Lafayette County's basic financial statements and have issued our report thereon dated August 18, 2021. Our report includes a reference to other auditors who audited the financial statements of the Memorial Hospital of Lafayette County, a major enterprise fund of Lafayette County, as described in our report on Lafayette County's financial statements. This report does not include the results of the other auditors' testing of internal control over financial reporting on compliance and other matters that are reported on separately by those auditors.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Lafayette County's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Lafayette County's internal control. Accordingly, we do not express an opinion on the effectiveness of Lafayette County's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. We did identify a certain deficiency in internal control, described in the accompanying schedule of findings and questioned costs as item 2020-001, that we consider to be a material weakness.

## **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Lafayette County's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## **Lafayette County's Response to Finding**

Lafayette County's response to the finding identified in our audit is described in the accompanying schedule of findings and questioned costs. Lafayette County's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

## **Purpose of This Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink that reads "Baker Tilly US, LLP". The signature is written in a cursive, flowing style.

Madison, Wisconsin  
August 18, 2021

**Independent Auditors' Report on Compliance  
for Each Major Federal and Major State Program;  
Report on Internal Control Over Compliance; and  
Report on the Schedule of Expenditures of  
Federal and State Awards Required by the Uniform Guidance  
and the *State Single Audit Guidelines***

To the Finance Committee and Board of Supervisors of  
Lafayette County

**Report on Compliance for Each Major Federal and Major State Program**

We have audited Lafayette County's compliance with the types of compliance requirements described in the *OMB Compliance Supplement* and the *State Single Audit Guidelines* that could have a direct and material effect on each of Lafayette County's major federal and major state programs for the year ended December 31, 2020. Lafayette County's major federal and major state programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

***Management's Responsibility***

Management is responsible for compliance with federal and state statutes, regulations and the terms and conditions of its federal and state awards applicable to its federal and state programs.

***Auditors' Responsibility***

Our responsibility is to express an opinion on compliance for each of Lafayette County's major federal and major state programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the audit requirements of Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards* (Uniform Guidance); and the *State Single Audit Guidelines*. Those standards, the Uniform Guidance and the *State Single Audit Guidelines* require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal or a major state program occurred. An audit includes examining, on a test basis, evidence about Lafayette County's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal and major state program. However, our audit does not provide a legal determination of Lafayette County's compliance.

***Opinion on Each Major Federal and Major State Program***

In our opinion, Lafayette County complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal and major state programs for the year ended December 31, 2020.

## **Report on Internal Control Over Compliance**

Management of Lafayette County is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Lafayette County's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal or major state program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal and major state program and to test and report on internal control over compliance in accordance with the Uniform Guidance and the *State Single Audit Guidelines*, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Lafayette County's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct, noncompliance with a type of compliance requirement of a federal or state program on a timely basis. *A material weakness in internal control over compliance* is a deficiency or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal or state program will not be prevented or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal or state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, we identified a certain deficiency in internal control over compliance, as described in the accompanying schedule of findings and questioned costs as item 2020-002, that we consider to be a significant deficiency.

### ***Lafayette County's Response to Finding***

Lafayette County's response to the internal control over compliance finding identified in our audit is described in the accompanying schedule of findings and questioned costs. Lafayette County's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

### **Purpose of This Report**

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance and the *State Single Audit Guidelines*. Accordingly, this report is not suitable for any other purpose.

**Report on Schedule of Expenditures of Federal and State Awards Required by the Uniform Guidance and the *State Single Audit Guidelines***

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Lafayette County, Wisconsin as of and for the year ended December 31, 2020 and the related notes to the financial statements, which collectively comprise Lafayette County's basic financial statements. We issued our report thereon dated August 18, 2021, which contained an unmodified opinion on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. Our report includes a reference to other auditors who audited the financial statements of the Memorial Hospital of Lafayette County, a major enterprise fund of Lafayette County, as described in our report on Lafayette County's financial statements. The accompanying schedule of expenditures of federal and state awards is presented for purposes of additional analysis as required by the Uniform Guidance and the *State Single Audit Guidelines* and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal and state awards is fairly stated in all material respects in relation to the basic financial statements as a whole.

*Baker Tilly US, LLP*

Madison, Wisconsin  
September 29, 2021

**County of Lafayette**

Schedule of Expenditures of Federal and State Awards  
 Year Ended December 31, 2020

Grantor Agency / Program Title	Federal CFDA Number	Pass-Through Agency	Pass-Through Agency ID	Expenditures
<b>Federal Programs</b>				
<b>U. S. Department of Agriculture</b>				
SNAP Cluster				
State Administrative Matching Grants for the Supplemental Nutrition Assistance Program	10.561	DHS	N/A	\$ 68,089
Total SNAP Cluster				<u>68,089</u>
Total U.S. Department of Agriculture				<u>68,089</u>
<b>U.S. Department of Transportation</b>				
Highway Safety Cluster				
State and Community Highway Safety	20.600	DOT	N/A	2,279
Total Highway Safety Cluster				<u>2,279</u>
Total U.S. Department of Transportation				<u>2,279</u>
<b>U.S. Department of Treasury</b>				
COVID-19 Coronavirus Relief Fund	21.019	DHS	43585-2	210,248
COVID-19 Coronavirus Relief Fund	21.019	DOA	N/A	435,306
Subtotal				<u>645,554</u>
Total U.S. Department of Treasury				<u>645,554</u>
<b>U.S. Department of Education</b>				
Special Education-Grants for Infants and Families	84.181	DHS	CARS 550	13,394
Total U.S. Department of Education				<u>13,394</u>
<b>U. S. Department of Health and Human Services</b>				
Special Programs for the Aging, Title III, Part D, Disease Prevention and Health Promotion Services	93.043	GWAAR	560510	1,852
Aging Cluster				
Special Programs for the Aging, Title III, Part B, Grants for Supportive Services and Senior Centers	93.044	GWAAR	560340	22,516
COVID-19 Special Programs for the Aging, Title III, Part B, Grants for Supportive Services and Senior Centers	93.044	GWAAR	560240	15,845
Subtotal				<u>38,361</u>
Total Aging Cluster				<u>38,361</u>
COVID-19 National Family Caregiver Support, Title III, Part E	93.052	GWAAR	560520	4,797
Public Health Emergency Preparedness	93.069	DHS	CARS 155015, 155050	40,414
Immunization Cooperative Agreements	93.268	DHS	CARS 155020	6,251
COVID-19 Public Health Emergency Response: Cooperative Agreement for Emergency Response: Public Health Crisis Response	93.354	DHS	CARS 155801	35,322
State Health Insurance Assistance Program	93.324	GWAAR	560432	40
Promoting Safe and Stable Families	93.556	DCF	N/A	13,159
Temporary Assistance for Needy Families	93.558	DHS	CARS 561	40,307
Child Support Enforcement	93.563	DCF	SPARC 2020	132,460

See notes to schedule of expenditures of federal awards

**County of Lafayette**

Schedule of Expenditures of Federal and State Awards  
Year Ended December 31, 2020

Grantor Agency / Program Title	Federal CFDA Number	Pass-Through Agency	Pass-Through Agency ID	Expenditures
<b>Federal Programs</b>				
CCDF Cluster				
Child Care and Development Block Grant	93.575	DCF	SPARC 2020	\$ 25,977
Total CCDF Cluster				<u>25,977</u>
Stephanie Tubbs Jones Child Welfare Services Program	93.645	DCF	SPARC 2020	14,040
Foster Care - Title IV-E	93.658	DCF	SPARC 2020	197,443
COVID-19 Foster Care - Title IV-E	93.658	DCF	SPARC 2020	<u>14,561</u>
Subtotal				<u>212,004</u>
Adoption Assistance	93.659	DCF	SPARC 2020	13,187
Social Services Block Grant	93.667	DHS	CARS 561	75,356
Children's Health Insurance Program	93.767	DHS	CARS 284	11,330
Medicaid Cluster				
Medical Assistance Program	93.778	DHS	N/A	143,506
Medical Assistance Program	93.778	Green County	N/A	177,800
Medical Assistance Program - WIMCR	93.778	DHS	N/A	24,186
Medical Assistance Program - I&A EBS / OCI Replacement	93.778	GWAAR	N/A	(1,265)
Medical Assistance Program	93.778	DHS	N/A	<u>82,963</u>
Total Medicaid Cluster				<u>427,190</u>
Block Grants for Community Mental Health Services	93.958	DHS	CARS 515, 569, 533277	32,086
Block Grants for Prevention and Treatment of Substance Abuse	93.959	DHS	CARS 515, 545, 546, 570	88,596
Maternal and Child Health Services Block Grant to the States	93.994	DHS	CARS 159320	<u>8,679</u>
Total U.S. Department of Health and Human Services				<u>1,221,408</u>
<b>U.S. Election Assistance Commission</b>				
COVID 19 2020 HAVA CARES Act Grant - WEC CARES Subgrant	90.404	EAC	N/A	<u>40,612</u>
Total U.S. Election Assistance Commission				<u>40,612</u>
<b>U. S. Department of Homeland Security</b>				
Emergency Management Performance Grants	97.042	DMA	N/A	<u>32,457</u>
Total U.S. Department of Homeland Security				<u>32,457</u>
Total Federal Programs				<u>\$ 2,023,793</u>

See notes to schedule of expenditures of federal awards

**County of Lafayette**

Schedule of Expenditures of Federal and State Awards  
 Year Ended December 31, 2020

Grantor Agency / Program Title	State ID Number	Pass-Through Agency	Pass-Through Agency ID	Expenditures
<b>STATE PROGRAMS</b>				
<b>Wisconsin Department of Agriculture, Trade and Consumer Protection</b>				
County Staff and Support	115.150	N/A	N/A	\$ 96,012
Land and Water Resource Management	115.400	N/A	N/A	<u>68,040</u>
Total Wisconsin Department of Agriculture, Trade, and Consumer Protection				<u>164,052</u>
<b>Wisconsin Department of Natural Resources</b>				
Venison Processing	370.549	N/A	N/A	1,900
All Terrain Vehicle Enforcement	370.551	N/A	N/A	10,832
Wildlife Damage Abatement	370.553	N/A	N/A	12,810
Recreational Aids - Snowmobile Trail and Area	370.554	N/A	N/A	50,969
Snowmobile Trail and Area	370.555	N/A	N/A	8,000
All Terrain Vehicle Trails	370.556	N/A	N/A	<u>74,141</u>
Total Wisconsin Department of Natural Resources				<u>158,652</u>
<b>Wisconsin Department of Transportation</b>				
Elderly and Handicapped County Aids	395.101	N/A	N/A	<u>80,240</u>
Total Wisconsin Department of Transportation				<u>80,240</u>
<b>Wisconsin Department of Health Services</b>				
IMAA State Share	435.283	N/A	N/A	54,406
IMAA Federal Share	435.284	N/A	N/A	1,098
APS-Adult Protective Services	435.312	N/A	N/A	17,522
Children's Cop	435.377	N/A	N/A	5,713
Alzheimers Family Support	435.381	N/A	N/A	7,559
Coordinated Services Team Initiative	435.515	N/A	N/A	47,608
Community Mental Health	435.516	N/A	N/A	16,299
Birth to Three Initiative	435.550	N/A	N/A	16,699
I&A EBS Ben Spec CY GPR	435.560024	GWAAR	N/A	1,100
Aging & Dis Resource Ctr	435.560100	Green County	N/A	240,410
Benefit Specialist County	435.560320	GWAAR	N/A	(1,100)
Senior Community Svs Prog	435.560330	GWAAR	N/A	5,400
Basic County Allocation	435.561	N/A	N/A	431,981
State/County Match	435.681	N/A	N/A	60,191
CLTS Other GPR	435.871	N/A	N/A	40,893
CLTS Autism GPR	435.874	N/A	N/A	3,357
CLTS Waiver CWA Admin GPR	435.877	N/A	N/A	4,343
CLTS Grandfather Admn GPR	435.880	N/A	N/A	<u>109</u>
Total Wisconsin Department of Health Services				<u>953,588</u>

See notes to schedule of expenditures of federal awards

**County of Lafayette**

Schedule of Expenditures of Federal and State Awards  
 Year Ended December 31, 2020

Grantor Agency / Program Title	State ID Number	Pass-Through Agency	Pass-Through Agency ID	Expenditures
<b>STATE PROGRAMS</b>				
<b>Wisconsin Department of Children and Families</b>				
Food Stamp Agency Incentives	437.0965	N/A	N/A	2,386
Medicaid Agency Incentives	437.0980	N/A	N/A	5,580
CW Kinship Care Program - Benefits	437.3377	N/A	N/A	73,302
CW Kinship Care Program - Assessment	437.3380	N/A	N/A	1,540
JJ Community Intervention Program	437.3410	N/A	N/A	3,712
JJ AODA	437.3411	N/A	N/A	1,460
JJ Youth Aids	437.3413	N/A	N/A	66,486
CW Children and Families Allocation	437.3561	N/A	N/A	187,357
CW WISACWIS Annual Operation Maintenance Fee	437.3935	N/A	N/A	(2,276)
PDS Partnership Fees	437.3940	N/A	N/A	(758)
CS State GPR/PR Funding Allocation	437.7502	N/A	N/A	18,264
CS Medical Support GPR Earned	437.7606	N/A	N/A	<u>752</u>
Total Wisconsin Department of Children and Families				<u>357,805</u>
<b>Wisconsin Department of Justice</b>				
Treatment Alternatives and Diversion	455.239	N/A	N/A	23,075
Victim and Witness Assistance Program	455.532	N/A	N/A	<u>18,521</u>
Total Wisconsin Department of Justice				<u>41,596</u>
<b>Wisconsin Department of Military Affairs</b>				
Emergency Government Response Equipment	465.308	N/A	N/A	7,336
Emergency Planning Grant	465.337	N/A	N/A	8,149
State Disaster Grant	465.365	N/A	N/A	<u>51,869</u>
Total Wisconsin Department of Military Affairs				<u>67,354</u>
<b>Wisconsin Department of Veterans Affairs</b>				
County Veterans Service Officer	485.001	N/A	N/A	<u>8,500</u>
Total Wisconsin Department of Veterans Affairs				<u>8,500</u>
<b>Wisconsin Department of Administration</b>				
Land Information Board Grants	505.173	N/A	N/A	116,824
Utility Public Benefits - Low Income Assistance	505.371	N/A	N/A	<u>41,419</u>
Total Wisconsin Department of Administration				<u>158,243</u>
Total State Programs				<u>\$ 1,990,030</u>

See notes to schedule of expenditures of federal awards

# Lafayette County

Notes to Schedule of Expenditures of Federal and State Awards  
December 31, 2020

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## 1. Basis of Presentation

The accompanying schedule of expenditures of federal and state awards (the Schedule) includes the federal and state award activity of Lafayette County under programs of the federal and state government for the year ended December 31, 2020. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards* (Uniform Guidance) and the *State Single Audit Guidelines*. Because the Schedule presents only a selected portion of the operations of Lafayette County, it is not intended to and does not present the financial position, changes in net position or cash flows of Lafayette County.

## 2. Summary of Significant Accounting Policies

Expenditures reported on the Schedule are reported on the accrual or modified accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance wherein certain types of expenditures are not allowable or are limited as to reimbursement. Negative amounts shown on the Schedule represent adjustments or credits made in the normal course of business to amounts reported as expenditures in prior years. Pass-through entity identifying numbers are presented where available.

The underlying accounting records for some grant programs are maintained on the modified accrual basis of accounting. Under the modified accrual basis, revenues are recorded when susceptible to accrual, i.e., both measurable and available. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when the liability is incurred. The accounting records for other grant programs are maintained on the accrual basis, i.e., when the revenue has been earned and the liability is incurred.

## 3. Indirect Cost Rate

Lafayette County has not elected to use the 10 percent de minimis indirect cost rate.

## 4. CARS/SPARC Report Dates

The Schedule of Expenditures of Federal and State Awards includes adjustments through the Community Aids Reporting System (CARS) reports dated June 1, 2021 and SPARC reports for December 2020.

## 5. Pass- Through Agencies

Lafayette County received federal awards from the following pass-through agencies:

DHS	Wisconsin Department of Health Services
DCF	Wisconsin Department of Children and Families
DOA	Wisconsin Department of Administration
DMA	Wisconsin Department of Military Affairs
EAC	U.S Election Assistance Commission
GWAAR	Greater Wisconsin Agency on Aging Resources
DOT	Wisconsin Department of Transportation
Green County	Green County, Wisconsin

## **Lafayette County**

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Notes to Schedule of Expenditures of Federal and State Awards  
December 31, 2020

### **6. Subsequent Events**

The federal government passed the American Rescue Plan Act on March 11, 2021 to respond to the COVID-19 public health emergency and its negative economic impacts. Amounts were appropriated for fiscal year 2021 to units of local government to mitigate the fiscal effects stemming from the public health emergency. The County's estimated award is \$3,236,981, which will be used to combat the negative effects of the public health emergency in the local economy. The County has received 50 percent of the funds in June 2021, with the remaining expected a year later. The funds are to cover costs incurred by December 31, 2024.



# Lafayette County

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Schedule of Findings and Questioned Costs  
Year Ended December 31, 2020

## Section II - Financial Statement Findings Required to be Reported in Accordance with *Government Auditing Standards*

### Finding 2020-001: Internal Control Over Financial Reporting

#### Repeat of Prior Year Finding 2019-001

**Criteria:** Auditing standards require us to report a material weakness for Lafayette County if material journal entries are detected as part of the financial audit, the auditor prepares the annual financial statements and footnotes or the auditor prepares the schedule of expenditures of federal and state awards (SEFSA).

**Condition:** Material journal entries were discovered during the course of the audit and we, as your auditors, prepared the annual financial statements. In addition, the auditors prepared the schedule of expenditures of federal and state awards and the data collection form.

**Cause:** The County does not have the resources required to identify and correct all misstatements in the financial records or to prepare the annual financial statements or the schedule of expenditures of federal and state awards in conformity with generally accepted accounting principles (GAAP).

**Effect:** A financial statement prepared in accordance with GAAP is not available until the conclusion of the audit. In addition, the schedule of expenditures of federal and state awards is not available to the county until it is completed by the auditors.

**Recommendation:** We recommend that the county put in place procedures to continue to reduce the number of material audit journal entries as well as determine if resources would be available to prepare a complete set of financial statements without material changes.

**Management Response:** Lafayette County has an individual qualified to prepare the financial statements and SEFSA. However, due to the technical limitations of Lafayette County's current enterprise software system, it is not equipped to publish comprehensive financial statements. Also, due to staff limitations, Lafayette County does not have the employee hours available to prepare the financial statements. Therefore, out of convenience, the County requests the assistance of the auditors to prepare the financial statements. The draft auditor-prepared financial statements, disclosures and schedules are reviewed and approved by the Lafayette County Finance Director before being issued.

# Lafayette County

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Schedule of Findings and Questioned Costs  
Year Ended December 31, 2020

## Section III - Federal and State Awards Findings and Questioned Costs

### Finding 2020-002

**Program Federal Assistance Listing and Title: 21.019 COVID-19 Coronavirus Relief Funds**

**Award Number: 43585-2**

**Federal Agency: Department of Treasury**

**Pass-Through Agency: Wisconsin Department of Health Services**

**Criteria:** CFR 200.303 Internal Controls require that non-federal entities receiving federal awards establish and maintain internal control designed to reasonably ensure compliance with federal laws, regulations and program compliance requirements. To minimize the risk of errors, internal controls should be in place for all program compliance requirements, including appropriate review and approval of reports. Wisconsin DHS requires the County to submit monthly Community Aids Reporting System (CARS) Expenditure Reports for reimbursement.

**Condition/Context:** Two out of a total population of thirteen CARS expenditure reports were tested and neither were reviewed or approved by someone other than the preparer prior to submission. The sample was not statistically valid.

**Cause:** The County currently does not have proper internal controls in place over review and approval of reports for accuracy before being submitted to the state agency.

**Effect:** Lack of effective controls over review and approval could result in reports being submitted with errors.

**Questioned Costs:** None.

**Recommendation:** The County should review its internal control procedures to ensure there are proper review and approval processes in place before reports are submitted to the state agency.

**Management Response:** Lafayette County recognizes that many approvals and reviews of report submissions for state or federal awards have been verbal or were not conducted and need to be either physically signed off on or approved via email, for proper internal controls and audit standards. An email has been sent out to all county departments reminding them that review and approval, either written or emailed, must be present on all reports submitted for state and federal awards.

# Lafayette County

Schedule of Findings and Questioned Costs  
Year Ended December 31, 2020

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## Section IV - Other Issues

Does the auditor's report or the notes to the financial statements include disclosure with regard to substantial doubt as to the auditee's ability to continue as a going concern?  yes  no

Does the audit report show audit issues (i.e., material non-compliance, non-material non-compliance, questioned costs, material weakness, significant deficiency, management letter comment, excess revenue or excess reserve) related to grants/contracts with funding agencies that require audits to be in accordance with the *State Single Audit Guidelines*:

Department of Health Services	<input type="checkbox"/> yes	<input checked="" type="checkbox"/> no
Department of Justice	<input type="checkbox"/> yes	<input checked="" type="checkbox"/> no
Department of Agriculture, Trade and Consumer Protection	<input type="checkbox"/> yes	<input checked="" type="checkbox"/> no
Department of Transportation	<input type="checkbox"/> yes	<input checked="" type="checkbox"/> no
Department of Children and Families	<input type="checkbox"/> yes	<input checked="" type="checkbox"/> no
Department of Administration	<input type="checkbox"/> yes	<input checked="" type="checkbox"/> no
Department of Veteran's Affairs	<input type="checkbox"/> yes	<input checked="" type="checkbox"/> no
Department of Military Affairs	<input type="checkbox"/> yes	<input checked="" type="checkbox"/> no
Department of Natural Resources	<input type="checkbox"/> yes	<input checked="" type="checkbox"/> no

Was a Management Letter or other document conveying audit comments issued as a result of this audit?  yes  no

Name and signature of partner



Amanda R. Blomberg

Date of report

September 29, 2021