

Lafayette County Clerk's Office

Carla M. Jacobson, County Clerk

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Laurie Monson and Lisa Caya, Chief Deputies



Information Regarding Marriage Licenses

WHERE TO APPLY: County Clerk's Office, Courthouse. Please call 608-776-4850 to make an appointment. Hours to Apply: 7:45 a.m. to 4:00 p.m., Monday through Thursday and 7:45 a.m. to 1:30 p.m. Friday. Closed Saturdays, Sundays, and Legal Holidays.

WHEN TO APPLY: Application should be made 7 to 10 days before the ceremony. License is good for 60 days from issuance date. License may be applied for in any County in Wisconsin and you may be married anywhere in Wisconsin. If you do not live in the State of Wisconsin and are getting married in Wisconsin, you may apply for the license in any County in Wisconsin and be married in any County in Wisconsin. If you live in Wisconsin and are getting married out of state, you apply in the state where you are getting married.

PERSONS WHO MAY NOT APPLY:

- Blood relatives - Nearer of kin than second cousins - except when the female is 55 years of age or older.
- A person under the age of 16.
- Persons who have not been divorced for six months, whether the divorce was granted in Wisconsin or elsewhere.

AGE: Every person who has attained the age of 18 years is of age to marry. If a person is between the age of 16 and 18 years, a license may be issued with the written consent of the person's parent(s), guardian, or custodian. Parent(s), guardian, or custodian consent forms must be executed at time of application, before the County Clerk or certified in writing and verified before a Notary Public.

WAITING PERIOD: Three days after application is made, the license will be issued and is good for 60 days from this date. **Special Dispensation: The three day waiting period is required by law** but may be waived. The waiver is issued through the County Clerk. A \$25.00 fee is charged.

FEE: The cost of a marriage license is \$75.00 – cash or check.

CHECKLIST REQUIREMENTS:

- ✓ **Proof of Identification (Certified Birth Certificates and Driver's License or ID)**
- ✓ **Proof of Residence (Driver's License or Utility Bill, etc.)**
- ✓ **If Previously Married – Proof of how Marriage Ended (Divorce, Death Certificate, etc.)**
- ✓ **Social Security Numbers**
- ✓ **Name, Address and Phone Number of Person Performing Ceremony**
- ✓ **Town/City/Village where Ceremony will take place**
- ✓ **Names of Witnesses (Witnesses must be 18 years of age)**

PROCEDURE FOR RESIDENTS:

- Both parties come to this office to make application.
- Three days after application is made, the license will be issued and is good for 60 days from issuance date.