



Lafayette County Land Division Checklist

Lafayette County Land Information
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Certified Survey Map Review Checklist

Instructions:

Review Fee \$100.00

1. A copy of this checklist must be completed and submitted with a copy of the preliminary CSM and the associated review fee to the Lafayette County Land Information Office. Email copies are acceptable for the preliminary review. Checks may be mailed to the address listed above.
2. A Professional Land Surveyor should complete the portion of this checklist entitled "To Be Completed by Surveyor".
3. The Land Information Department has 90 days to review the CSM. If necessary, the Dept may decide to consult Plat Review which could extend the timeline another 20 days. Upon the completion of the review, the Land Information Department shall submit any corrections to the surveyor via email.
4. If corrections were required, the CSM must be resubmitted for final review before recording. Numerous resubmittals shall result in additional fees per the Lafayette County Land Division Ordinance.
5. Once the review is completed, a completed checklist signed by the Land Information Officer or their designee must be included with the final CSM for recording with the Register of Deeds Office.

To Be Completed by Surveyor:

Name of Surveying Firm:

Name of Submitter or PLS:

Name of Client:

Contact Info:

For Land Information Staff

Mapping Requirements

- Meets all CSM requirements per Section 236
Includes an owner's certificate.
Includes all required certificates for any dedications.
No more than four lots are shown
The document number of the last previous deed of record conveying such lot or parcel is shown on the face of the map
- "Recorded As" distances and bearings are shown for existing parcels

Map Review Comments:

Initial Map Review Date:

Initials:

Final Map Review Date:

Initials:

