

TOWN of BELMONT TOWN BOARD REGULAR MEETING MINUTES

DATE: September 8, 2021

TIME: 8:00 pm (Summer Start Time)

LOCATION: Belmont Town Hall, 204 W Commerce Street, Belmont, WI 53510

AGENDA:

1. Call to Order at 8:01 PM by Chairman Bonin; Pledge of Allegiance.

Visitors: Jason Tyson from TC Networks, Larry Ludlum, Todd Palzkill

2. Verify Public Notice, Approval of Agenda and Approval of August 17, 2021 Meeting Minutes

- a. The Clerk verified proper posting was done per Wi s. 60.12.
- b. Motion by Buchs, second by Clayton to approve the agenda with the following changes: move 8.a to 3., move 8.b to 5.d, and combine 9.a and 9.b. Motion passed 3-0.
- c. Motion by Buchs to approve the 8/17/2021 Meeting Minutes with changes to 8.b, second by Clayton. Motion passed 3-0.

3. Presentations & Public Comment Forum

Public Comment Forum: *Members of the public are welcome to address the Town Board. Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters; however, they cannot be discussed or acted upon until specific notice of the subject matter of the proposed action can be given.*

a. Jason Tyson from TC Networks discussed TC Networks service quote with Board. With the block contract of 12hrs, hourly rate is \$80 instead of \$125. Any unused service time rolls over to following year. The use of Google Business Account was suggested for added security and to more easily comply with open record requests in the future. Other entities (schools, county) are using it. Board noted the high associated cost (\$18/user/month). Board will consider this expense in 2022 budget.

b. Larry Ludlum (county supervisor) gave Board update on yesterday's County Planning and Zoning Commission meeting about 3 proposed met towers by Pattern Energy Wind Development LLC. Company has not submitted building permit application to town, only to county. County advised Pattern Energy to first apply for town permit.

4. Financial Position Report (Treasurer's Report)

- a. Motion by Bonin to approve Treasurer's Report; Buchs second. Motion passed 3-0.
- b. Treasurer and clerk will work with Honkamp Krueger in Platteville on payroll features of QuickBook Online.

5. Clerk's Report

- a. Approve Payment of Bills - Motion by Clayton to approve payment of bills; Buchs second. Motion passed 3-0. Signed by board members.
- b. Review Staff Hours Report and Sign - Staff hours presented and signed by board members. Motion by Bonin to approve staff hours; Clayton second. Motion passed 3-0.
- c. Future Meeting Agenda – Town Chair Bonin suggests to switch to Consent Agenda in October. Board members will receive paper copy the Friday before meeting.
- d. New Voting Equipment – Motion by Bonin to accept Command Central's bid on ICX Touchscreen Tabulator with current factual information presented and due to the federal HAVA requirement to have compliant voting equipment present at each election, adding that paper ballots will be offered as a voting choice at every election. Clayton second. Roll call vote: Bonin: yes, Buchs: no, Clayton: yes. Motion passed.

6. Committee Reports

a. Planning Commission:

1. **Beiler, Elmer.** 2060 Sunnydale Rd. Tobacco building permit application update. Motion by Clayton to amend 8/17 motion item 6.a.2 to have county work with homeowner to correct violation of setback or township will move ahead with abandoning town road; Bonin second. Motion passed 3-0.
 2. **Lapp, Eli.** 30376 Hickory Dr. Greenhouse building permit application. Motion by Bonin to send paperwork to county to get correct information as town asked once and has not received complete updated information as greenhouse is already built; Buchs second. Motion passed 3-0.
 3. **Esh, Stephen.** 28641 W. Mound Rd. Greenhouse building permit application. Motion to forward application to county with the advisement that another parcel this landowner owns has a previously contested driveway that the county sheriff has deemed unsafe and is being used as a produce stand (also on W. Mound Rd.). The Board would like to suggest the driveway issue resolved and if removed, the greenhouse will have Board approval; Clayton second. Motion passed 3-0.
 4. **Review Ordinance No.** 2017-01. – PC suggested some changes, clarification needed from lawyer. Discussion tabled until next TB meeting.
 5. **Conformance to Town Ordinance Checklist Update.** Board will meet with county to clarify who should get building permit application first.
- b. Platteville Fire / EMS (Ryan Simmons) – 2022 Fire Service Agreement was presented to Board members for review. Ryan Simmons and Adam Ruecher, city manager, will attend next meeting to discuss it and sign new agreement.
- c. Belmont Fire / EMS (Supervisor Buchs) – Steve Kenyon passed, there was no meeting on 9/7. Steve Kenyon was a very good service member, pleasant to work with, respected by all.
- d. County Planning and Zoning update – see notes under 3b. above.

7. Patrolman(s) Update

- a. Review road conditions – no update
- b. Review other needs – Grader upgrade: oil sample needed to see if there's debris in transmission. 2003 truck needs new clutch.

8. Old Business

- a. TC Networks Contract- general Engineering Support Hours – see notes under 3a. above.
- b. New Voting Equipment – see notes under 5d. above.

9. New Business/Action Items

- a. Permit Fee Resolution Discussion
- b. Service Rate Update
Motion by Clayton to adopt Resolution 2021-01 A Resolution to Establish Fees in the Town of Belmont, Lafayette County, Wisconsin; Buchs second. Roll call vote: Clayton – yes, Buchs – yes, Bonin – yes. Motion passed.
- c. Alliant Energy Proposed Utility Upgrade 2022 – Alliant Energy Pole replacement project on Cty XX, parts of Mitchell Hollow Rd and other roads. Board is thinking about a permitting process for utility work in town right-of-way to learn about project dates and locations. Currently county has one for county highways. No action.
- d. 2022 Budget Item Request – no action

10. Upcoming dates of importance

- a. Planning Commission Meeting – October 6, 2021 at 7:30 PM
- b. Next Town of Belmont Meeting – October 13, 2021 at 8 PM
- c. Special meeting between Planning Commission and Town Board to discuss proposed met towers building permit – September 29, 2021 at 7:30PM

11. Adjourn

- a. Motion by Clayton to adjourn; second by Bonin. Motion passed 3-0.
- b. Time noted 11:28 PM

FINAL – Approved on 10/13/2021

Town Hall 204 W Commerce St
First Capitol Mini Mart
Post Office

Juli McGuire
Town of Belmont
Lafayette County, Wisconsin