

TOWN of BELMONT PLANNING COMMISSION MEETING MINUTES

A Planning Commission meeting was held on Wednesday, Aug 31, 2021 at 7:30 PM in the Town Hall.

AGENDA:

1. **Call to order; confirm proper posting of meeting notice**

Chair Bonin called meeting to order at 7:30 PM and the Clerk confirmed proper posting of notice.

Attendance taken:

<u> X </u> Pete Bonin	<u> X </u> Gary DeBuhr
<u> X </u> Wayne Dieter	<u> X </u> Tom Haisma
<u> X </u> Juli McGuire	

2. **Visitors:** no visitors

3. **Approve agenda**

DeBuhr made the motion to approve the agenda as presented. Haisma seconded the motion; motion carried 5-0.

4. **Review / Approve August 4, 2021 Minutes**

DeBuhr made the motion to approve the August 4, 2021 minutes. Bonin seconded the motion; motion carried 5-0.

5. **Esh, Stephen.** 28641 W. Mound Rd. Greenhouse building permit application. Haisma made the motion to forward the permit to Town Board for consideration. Dieter seconded the motion; motion passed 5-0.

6. **Lapp, Eli.** 30376 Hickory Dr. Greenhouse building permit application. Structure already built. Application still incomplete after town's request for more (No dimensions on building.) Motion by Bonin to send Eli Lapp application to county zoning to finish getting correct information as town has not received it after asking for it. DeBuhr seconded the motion; motion passed 5-0.

7. **Beiler, Elmer.** 2060 Sunnydale Rd. Tobacco building permit application update. Talked about the process of abandoning a town road.

8. **Review Ordinance No. 2017-01.**

Commission discussed existing ordinance. Suggested changes to Board.

FINAL – Approved on 10/6/2021

Posted at: Town Hall, Belmont Post Office, and First Capitol Mini Mart

9. Conformance to Town Ordinance Checklist Update

Commission suggested to Board to use county permit application form with necessary changes instead of current Conformance to Town Ordinance Checklist. Residents should apply first to county, then, upon county approval, apply to town. Fee schedule will be discussed at Town Board Regular meeting.

10. Review Comprehensive Plan

Started review process. Need more copies.

11. New/Proactive ideas, plans and activities for Belmont Township.

Driveway application will have to be submitted to Town first, then to county. Clerk will update application form for clarification.

12. Adjourn

Motion made by Haisma to adjourn at 9:05 PM. Second by Dieter; Motion carried 5-0.

Juli McGuire
Town of Belmont
Lafayette County, Wisconsin