

# TOWN of BELMONT TOWN BOARD REGULAR MEETING MINUTES

**DATE:** June 8, 2022

**TIME:** Immediately after Meeting to Adjourn the Board of Review Due to Incomplete Assessment Roll

**LOCATION:** Belmont Town Hall, 204 W Commerce Street, Belmont, WI 53510

**AGENDA:**

1. Call to Order at 7:36 PM by Chairman Bonin; Pledge of Allegiance  
Visitors: no visitors
2. Verify Public Notice, Approval of Agenda and Approval of May 11, 2022 Regular Meeting Minutes
  - a. The Clerk verified proper posting was done per Wi s. 60.12.
  - b. Motion by Clayton approve agenda, second by Bonin to approve the agenda. Motion passed 3-0.
  - c. Motion by Buchs, second by Clayton to approve May 11, 2022 Regular Meeting Minutes. Motion passed 3-0.
3. Presentations & Public Comment Forum  
*Public Comment Forum: Members of the public are welcome to address the Town Board. Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters; however, they cannot be discussed or acted upon until specific notice of the subject matter of the proposed action can be given.*
4. Financial Position Report (Treasurer's Report)
  - a. Motion by Clayton to approve Treasurer's Report; Buchs second. Motion passed 3-0.
5. Clerk's Report
  - a. Approve Payment of Bills - Motion by Buchs to approve payment of bills; Bonin second. Motion passed 3-0.
  - b. Review Staff Hours Report and Sign - Staff hours presented and signed by board members.
  - c. Other – Property assessment fieldwork and maintenance report have been completed.
6. Committee Reports
  - a. Planning Commission
    1. **Timmerman, Michael.** Parcel: 004.0255.0000. After-the-fact building permit – Motion by Buchs to approve After-the-fact building application. Second by Clayton; motion passed 3-0.
    2. **Stoltzfus, Amos K.** Parcel: 004.0037.5000. New greenhouse building application. Motion by Clayton to approve Greenhouse building application. Second by Buchs; motion passed 3-0.
    3. **Tippett, Francis.** Parcel: 004.0186.1310. Zoning variance - Motion by Bonin to support the zoning variance. Second by Clayton; motion passed 3-0.
  - b. Platteville Fire / EMS (Ryan Simmons) – Platteville City Council awarded the RFP for design services to Wendel Five Bugles Design. The City Manager is currently working with the USDA to secure the \$7 Million in federal aid. The City is also looking for other funding options for the new building. It received a large donation from a private citizen.
  - c. Belmont Fire / EMS (Supervisor Buchs) – There were 15 calls last month, new

- purchase: \$11,000 for battery powered equipment paid for with Fire Dance money
- d. County Planning and Zoning update – County Planning and Zoning Department is requesting all zoned townships to approve zoning permits first at Town level before the County. Currently, zoning permits are first approved at County level in Town of Belmont. Board supports Planning Commission’s recommendation to keep it this way.

7. Patrolman(s) Update

- a. Review road conditions – Board reviewed patrolman report
- b. Review other needs
- i. Motion by Buchs to accept Iverson Construction’s bid for wedging at following roads: entire Bonner Rd, Mitchell Hollow Rd. (box culvert), parts of Heins Rd, parts of Cottage Inn Rd; 308 tons total at \$110/ton for \$34,0000. Bonin second; motion passed 3-0.
- ii. Motion by Clayton to accept Lafayette County’s quote for chip sealing at following locations: .6 mile on Sunny Ln (double shot), .6 mile on Hickory Rd. (bridge to Cty G), 1.2 mile on Ipswitch (double shot), .6 mile on Mitchell Hollow Rd. East, 1 mile on E. Mound Rd; 4 miles total at app. \$18,200/mile for \$72,800 total. Clayton second; motion passed 3-0.
- iii. Motion by Clayton to accept J&T Concrete Construction LLC bid for resurfacing entire W. Commerce block in front of Town Hall, including sidewalks, making it ADA compliant for \$17,856. Second by Buchs; motion passed 3-0.

8. Old Business

- a. ARPA – Clerk informed Board of federal procurement requirements when using ARPA funds. No action.

9. New Business/Action Items

- a. TC Networks – Motion by Bonin to contract with TC Networks for IT support at \$80/hr not exceeding \$960/yr, including set up of .gov email domain required by WEC for cybersecurity at a later date. Second by Clayton; motion passed 2-1.
- b. Updated Driveway Ordinance – Motion by Buchs to adopt Ordinance No. 2022-02: An Ordinance to Repeal and Recreate Ordinance No. 2015-04 Related to the Establishment of Private and Public Road Construction and Town Highway Access Standards in the Town of Belmont, Lafayette County, Wisconsin, and to Establish Penalties for Violation Thereof. Second by Clayton; motion passed 3-0.

10. Upcoming dates of importance

- a. Planning Commission Meeting – July 6, 2022 at 7:30 PM
- b. Next Town of Belmont Meeting – July 13, 2022 at 7:30 PM
- c. Lafayette County Hazard Mitigation Planning Team Meeting - June 21, 2022 4pm-8PM at Belmont School Commons Area
- d. Open Book - July 13, 2022 at 5 PM to 7 PM
- e. Board of Review - August 10, 2022 at 7:30 PM to 9:30 PM

11. Adjourn

- a. Buchs motioned to Adjourn. Second by Clayton; motion passed, 3-0.
- b. Time noted 9:51 PM

**FINAL – Approved on July 13, 2022**

Town Hall 204 W Commerce St  
First Capitol Mini Mart  
Post Office

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Juli McGuire, Clerk  
Town of Belmont  
Lafayette County, Wisconsin