



Board of Health Minutes

December 11, 2018

8:00 am

Lafayette County Health Department Conference Room

Call to Order

The meeting was called to order at 8:02 am by Chairman Bob Boyle.

Members Present: Bob Boyle, Carol Korn, Lois Finnigan, Tony Ruesga, Kristie Lueck

Members Not Present: Rita Buchholz, Chris Fortin

Others Present: Jackie Ragotzkie, Elizabeth Townsend, Lee Gill

Proof of Proper Posting

Ragotzkie stated that the agenda was posted at the Courthouse, city municipal building, health department, hospital and county k building, uploaded to the Lafayette County website and sent to the press.

Approval of the Agenda

Motion by Ruesga to approve the agenda as posted, second by Korn. Voice Vote. Motion Carried.

Approval of the Minutes from 11.13.2018

Motion by Korn, seconded by Finnigan to approve both dates of minutes. Voice vote. Motion carried.

Discussion and possible action regarding financial reports.

- a. Review of Financials: Motion by Korn to approve the financials, seconded by Ruesga. Voice Vote, Motion Carried.
- b. Overtime report: Motion by Finnigan to approve the overtime report, seconded by Korn. Voice Vote, Motion Carried.
- c. Approval of invoices: Motion by Ruesga to approve the invoices, seconded by Finnigan. Voice vote. Motion carried.

Discussion and possible action regarding Health Department open house.

Discussion regarding health department open house; information only.

Discussion and possible action regarding ground water study/water quality testing.

Discussion regarding county water study/water quality testing; information only.

Discussion and Possible Action regarding Hospice quilt and grief resources:

Motion by Ruesga to donate the quilt to Erickson Funeral home, 2nd by Lueck. Voice Vote, Motion Carried.

Discussion regarding purchasing equipment for office.

- a. Motion by Ruesga to approve purchase of Rosetta Stone for employees, 2nd by Korn. Voice Vote, Motion Carried.
- b. Motion by Ruesga to approve purchase 2 desks and filing cabinets up to \$5000, and purchase of a safe for up to \$1000, 2nd by Leuck. Voice Vote, Motion Carried.
- c. Motion by Leuck to approve purchase of 2 additional Adobe licenses for Elizabeth and Jackie, 2nd by Korn. Voice Vote, Motion Carried.

Discussion and Possible Action regarding department credit card

Motion by Ruesga to obtain a credit card for the health department, 2nd by Lueck. Voice Vote, Motion Carried.

Discussion and Possible Action regarding implementation of a Lab Draw program

Motion by Ruesga to look into moving forward with a lab draw program, 2nd by Finnigan. Voice Vote, Motion Carried.

Discussion and Possible Action regarding personnel updates

Tabled.

Public Health Update

Discussion regarding public health update; information only.

Future Agenda Items

Open House
Bacteria Lab
Lab Draw
Animal Control
Human Services Contract

Next Meeting Date and Time

Tuesday, January 8, 2019 1:30 pm

Adjournment

Motion by Korn, seconded by Ruesga to adjourn. Voice vote. Motion carried.
Time: 9:26 am

Minutes by JMR

