



*Board Meeting Minutes
July 20, 2022*

Board members present: Sherry Crist, Bill Eaton, Lee Gill, Kurt Malott, Scott Pedley, Richard Roelli

LCHS staff present: Shane Schuhmacher, Amy Thomas, Kris Fleming

Others present: Corinne Frutiger, Corporation Counsel

Excused: Gary Benson, Kriss Marion

1. **CALL TO ORDER**

- a. The meeting was called to order by Scott Pedley at 5:00 p.m. The meeting was properly posted at the Courthouse, Municipal Building, Lafayette County Human Services and posted on the Lafayette County Website.
- b. Motion by Richard Roelli, second by Kurt Malott to approve the agenda as posted; carried.
- c. Motion by Lee Gill, second by Bill Eaton to approve the minutes of the June 27, 2022 meeting as printed; carried.

2. **PUBLIC COMMENTS**

- a. No public comments were submitted.

3. **FISCAL REPORT**

- a. YTD, Total Human Services is under budget for expenditures \$219,351 and under budget for revenue \$740,315. Levy usage through May 31, 2022 (\$1,225,298).

YTD, total Human Services 2022 expenditures are \$11,754 more than 2021 expenditures for the same time period. YTD, total Human Services 2022 revenue is \$145,292 less than 2021 revenue for the same time period.

- b. YTD, Support & Unallocated is under budget for expenditures \$26,699 and under budget for revenue \$123,942. Levy usage through May 31, 2022 (\$132,071).

YTD, Support and Unallocated 2022 expenditures are \$6,444 less than 2021 expenditures for the same time period. YTD, Support and Unallocated 2022 revenue is \$59 less than 2021 revenue for the same time period.

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- c. YTD Behavioral Health is under budget for expenditures \$18,256 and under budget for revenue \$257,152. Levy usage through May 31, 2022 (\$514,868).

YTD, Behavioral Health 2022 expenditures are \$7,390 less than 2021 expenditures for the same time period. YTD, Behavioral Health 2022 revenue is \$157,384 less than 2021 revenue for the same time period.

- d. YTD Institutional is over budget for expenditures \$23,595 and under budget for revenue \$2,251. Levy usage through May 31, 2022 (\$137,495).

YTD, Institutional 2022 expenditures are \$81,022 more than 2021 expenditures for the same time period. YTD, Institutional 2022 revenue is \$8,970 less than 2021 revenue for the same time period.

- e. YTD Economic Support is under budget for expenditures \$14,644 and under budget for revenue \$140,712. Levy usage through May 31, 2022 (\$118,130).

YTD, Economic Support 2022 expenditures are \$3,750 greater than 2021 expenditures for the same time period. YTD, Economic Support 2022 revenue is \$54,642 less than 2021 revenue for the same time period.

- f. YTD Family Services is under budget for expenditures \$38,077 and under budget for revenue \$88,132. Levy usage through May 31, 2022 (\$67,309).

YTD, Family Services 2022 expenditures are \$14,206 greater than 2021 expenditures for the same time period. YTD, Family Support 2022 revenue is \$86,382 greater than 2021 revenue for the same time period.

- g. YTD Long Term Support is under budget for expenditures \$81,625 and under budget for revenue \$79,215. Levy usage through May 31, 2022 (\$265,659).

YTD, Long Term Support 2022 expenditures are \$25,482 less than 2021 expenditures for the same time period. YTD, Family Support 2022 revenue is \$13,613 less than 2021 revenue for the same time period.

- h. YTD ADRC is under budget for expenditures \$63,691 and under budget for revenue \$47,674. Levy usage through May 31, 2022 \$11,287.

YTD, ADRC 2022 expenditures are \$47,907 less than 2021 expenditures for the same time period. YTD, ADRC 2022 revenue is \$4,046 less than 2021 revenue for the same time period.

- i. YTD Aging is under budget for expenditures \$28, 298 and under budget for revenue \$35,278. Levy usage through May 31, 2022 (\$29,367).

YTD, Aging 2022 expenditures are \$2,064 less than 2021 expenditures for the same time period. YTD, Aging 2022 revenue is \$9,707 less than 2021 revenue for the same time period.

4. **APPROVAL OF EXPENDITURES**

- a. Motion by Sherry Crist, second by Lee Gill, to approve the LCHS vouchers as scheduled; carried.
- b. Motion by Sherry Crist, second by Lee Gill, to approve the Aging Unit vouchers as scheduled; carried.

5. **NETSMART ELECTRONIC HEALTH RECORD** – Mr. Schuhmacher reviewed the status of Human Service Department’s electronic health record. He requested the approval to purchase the upgrade as outlined in the quote and scope from Netsmart. Motion by Sherry Crist, second by Bill Eaton to purchase upgrade in the amount of \$20,000; motion carried.

6. **INTERNET PROVIDER** – Mr. Schuhmacher reported the Human Services Department suffered an extended internet outage as a result of Lumen/Century Link experiencing a number of failures in their system. He explained how the Human Services Department should have a backup internet source at the building and supported the County to have more fail-over solutions moving forward. Mr. Schuhmacher will work with IT Director, Bob Ward, to look at available options.

7. **DIRECTOR’S REPORT**

- a. Employee Comp and Overtime Report- The total hours for comp time for the period of June 13, 2022 to July 10, 2022 (2 pay periods) for LCHS was 82.95 hours and the total overtime hours was 28.25 hours.
- b. Staffing Updates – Mr. Schuhmacher stated there are currently three openings in the Clinic – Emergency Mental Health Coordinator, CSP Case Worker and the Behavioral Health Services Manager.

Mr. Schuhmacher shared Ms. Sarah Lipska has resigned her position as Behavioral Health Services Manager and will be taking a job with the Platteville School District. He explained how this position has the responsibility for the management and supervision of the clinic service staff and the treatment and rehabilitative services which they provide to clients. Mr. Schuhmacher applauded Sarah for her years of service as well as her growth and development of the programs. He shared how the vacancy represents a critical blow to the clinical operation that has taken years to build, providing services to vulnerable Lafayette County citizens and saving taxpayer dollars. Mr. Schuhmacher reminded how Lafayette County Human Services Department salaries are not competitive, and encouraged the Board to focus their attention on what the County can do to compete better, whether that’s salary or something else. He also shared how this is an opportune time to act, as public awareness of mental health, public order, and law enforcement is especially high after recent mass shootings and the passage of federal gun legislation that includes substantial attention to mental health problems. He explained how he will be reviewing internal candidates, and if needed, external candidates. He requested the authorization of the Board to refill the position and support Behavioral Health Manager role and function as well as the clinic staff and programs.

Ms. Frutiger commented that we are already without an Emergency Mental Health Coordinator, which position was crucial to make sure paperwork was filed timely and now losing Sarah Lipska will add to the strain with timeliness and making sure people are available for Court. Ms. Frutiger said it is imperative to hire someone as soon as possible in either position.

c. Programmatic Updates –

- 988 Implementation – Mr. Schuhmacher stated on July 16 there was a transition to 988, which is an easy-to-remember number to reach the existing National Suicide Prevention Lifeline. He explained how the transition is an important step to developing crisis care continuum. This is a key element for crisis situations and we are prepared to work with community partners.
- Additional Child Welfare Funds – Mr. Schuhmacher shared how DCF plans to release funds in the upcoming years. Funds will be released via an agreed upon formula by WCHSA and DCF with a minimum \$20,000 amount for small counties.
- County Child Welfare and Youth Services Complaint Process – Mr. Schuhmacher provided a copy of a recent memo from the Wisconsin Department of Children and Families (DCF) that describes the procedural requirements for the Human Services Department to handle complaints received for child welfare and community based youth services cases. He reiterated elements of the memo that we need to follow.

d. COVID-19 - Mr. Schuhmacher stated we continue to comply with CDC guidelines and health department updates on community spread.

8. **FUTURE AGENDA ITEMS -**

- Budget
- SUN Program

9. **ADJOURN**

- a. The next meeting was set for August 22, 2022 at 5:30 p.m.
- b. Motion by Kurt Malott, second by Lee Gill to adjourn the meeting.
- c. The meeting was adjourned by Chair Scott Pedley at 5:43 p.m.

Respectfully submitted,

Amy Thomas