LAFAYETTE COUNTY CONSERVATION
& ZONING OFFICE
1900 Ervin Johnson Drive – Darlington, WI 53530
Telephone: (608) 776-3836 – Fax: (608) 776-2170

Privy Requirements

What is a privy? A privy, also often called an outhouse, can be a suitable means for handling domestic waste in situations where the volume of waste generated is not regular or excessive and the inhabited structure does not have plumbing or is not connected to any water source. A privy is commonly used for recreational-residential structures and, if constructed properly, is an efficient and economical means for disposing of domestic waste.

Is a permit required for a privy? Yes. Under the provisions of the Lafayette County Sanitary Ordinance, a privy permit is required before any construction of said privy can begin. The permit is to ensure that the privy is designed and constructed to meet the minimum requirements established to ensure proper handling of domestic waste.

What is the process for obtaining a privy permit? The first step in the process is to contact the Lafayette County Conservation & Zoning Office for privy requirements and specifications. If determined that a privy can serve your proposed use, the process may involve a pre-construction inspection for siting consideration. There is an application to complete, a privy installation agreement that must be notarized and recorded with the Register of Deeds Office, design standards to be met, and a $175.00 permit fee and recording fees. The application must be accompanied by a detailed plot plan showing the proposed location of the privy in relation to existing structures, lot lines, waterways, etc. The application must also be accompanied by a drawing with an explanation of the construction design and materials for the proposed privy and building. The following details the process and requirements:

1. A privy cannot be used for any structure that has internal plumbing or is connected to a water source. A code-conforming septic system must be installed in such a case.

2. If an earthen pit privy (hole in the ground) is proposed, the soils at the site must be inspected by the Lafayette County Sanitarian to comply with the minimum conditions and depth to allow for proper treatment of the effluent. This requires an observation pit be dug next to the proposed pit privy site that is at least three feet deeper than the bottom of the proposed privy (please see diagram). Once this observation pit is dug, please contact the Lafayette County Conservation and Zoning Office for the required inspection. There is a $50.00 inspection fee for this service, payable to Lafayette County Conservation and Zoning Office.

3. If a vault privy is proposed, it must be constructed of concrete or heavy-gauge plastic so as to be watertight and capable of withstanding the pressures of back filling once installed. The vault must be approved by the Lafayette County
Please sketch below a drawing, as detailed as possible, of the proposed privy including below and aboveground construction.

Please sketch below a plot plan of the proposed privy location on the property. Include distances of the privy to: lot lines, public roads, waterways, existing and proposed structures/buildings, and existing and proposed driveways.
**LAFAYETTE COUNTY SANITARY PERMIT**
1900 ERVIN JOHNSON DRIVE
DARLINGTON, WI 53530
terry.loeffelholz@lafayettecountywi.org
608-776-3836

Pursuant to the Lafayette County Private On-site Wastewater Treatment Systems Ordinance a Lafayette County Sanitary Permit is required for items not governed under a State Sanitary Permit including but not limited to POWTS Reconnection, Vault Privy and Camper Unit Transfer Container Use

### I. Application Information – Please Print All Information

<table>
<thead>
<tr>
<th>Property Owner's Name</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Property Owner's Mailing Address</td>
<td></td>
</tr>
<tr>
<td>City &amp; State</td>
<td>Zip Code</td>
</tr>
</tbody>
</table>

### II. Type of Permit (check only one on lines A or B)

<table>
<thead>
<tr>
<th>A</th>
<th>POWTS Reconnect</th>
<th>Vaulted Privy</th>
<th>Transfer Container Use</th>
</tr>
</thead>
</table>

| B | Non-Plumbing Sanitation Systems |  |

### III. System Component or Device (check all that apply)

- [ ] Portable Restroom
- [ ] Composting Toilet
- [ ] Incinerating Toilet
- [ ] Privy Vault
- [ ] Transfer Container

### IV. System Component or Device Manufacture & SPS Product Approval Number

Note: Some System Components or Devices, based on their product approvals, require installation by a licensed Plumber

### V. Maintenance Service Provider

<table>
<thead>
<tr>
<th>Name (Print)</th>
<th>Signature</th>
<th>Credential Number</th>
<th>Phone Number</th>
</tr>
</thead>
</table>

Attach a complete system design plan including the maintenance agreement & servicing contract as prescribed by the Lafayette County Private On-site Wastewater Treatment Systems Ordinance for the POWTS Reconnect or for the System Component or Device Used

### VI. Responsibility Statement

I, the undersigned, assume responsibility for the reconnection of the existing POWTS or the installation of the Non-plumbing Sanitation Component or Device as to this Permit.

<table>
<thead>
<tr>
<th>Installer’s Name (Print) (Plumber’s when required)</th>
<th>Installer’s Signature (Plumber’s when required)</th>
<th>MPP/MPS # (if required)</th>
<th>Phone Number</th>
</tr>
</thead>
</table>

| Installer’s Address (Street, City, State, Zip Code) (Plumber’s when required) |  |

### VII. County/Department Use Only

- [ ] Approved
- [ ] Denied

<table>
<thead>
<tr>
<th>Permit Fee</th>
<th>Date Issued</th>
<th>Issuing Agent Signature</th>
</tr>
</thead>
</table>

Conditions of Approval/Reasons for Disapproval
NON-PLUMBING SANITATION AGREEMENT

Property Owner(s):

Mailing Address:

Location:

1/2, 1/4, S, T, N, R, W

Township of:

Parcel Tax Number:

Agreement Date:

TYPE OF NON-PLUMBING DEVICE/SYSTEM/TOILET:

☐ Privy - Pit Toilet
☐ Composting Toilet System
☐ Privy - Vault Toilet
☐ Incinerating Toilet Device
☐ Other:

Legal Description:

Personal information you provide may be used for secondary purposes. [Privacy Law, s. 16.04 (9)(n)]

1. No plumbing will be installed in the structure.

2. No plumbing will be installed in the premises served by the non-plumbing sanitation device/system/toilet unless a code compliant soil absorption system or holding tank exists, or a valid sanitary permit to install such a system has been issued.

3. A privy vault/pit shall maintain minimum setbacks as specified in Table 1.

<table>
<thead>
<tr>
<th>Table 1</th>
<th>Well</th>
<th>Dwelling</th>
<th>Lake/Stream</th>
<th>Additional County Setbacks</th>
</tr>
</thead>
<tbody>
<tr>
<td>Open Pit</td>
<td>50 ft</td>
<td>25 ft</td>
<td>Min. 75 ft</td>
<td>25 ft from lot line</td>
</tr>
<tr>
<td>Sealed Vault</td>
<td>50 ft</td>
<td>25 ft</td>
<td>Min. 75 ft</td>
<td>25 ft from edge of 20% slope</td>
</tr>
</tbody>
</table>


5. Storage and treatment chambers of privies and composting toilets shall be vented and the vents constructed in accordance with Comm 82.31 Wis. Admin. Code. The vent shall be at least 3 inches in diameter, terminate at least 8 inches above the roof, and be screened to exclude insects.

6. The non-plumbing sanitation device/system/toilet shall be kept clean and sanitary. All construction shall be done in a manner to exclude flies, rats, and other vermin. If applicable, non-plumbing sanitation devices/system/toilet shall be installed in accordance with manufacturer's printed instructions and adhere to any other existing regulations.

7. Composting and incinerating toilets shall conform to NSF Standard 41 and ANS: 221.61, respectively. Composting and Incinerating toilets shall be listed by testing agencies acceptable to the Wis. Dept. of Commerce. Acceptable testing agencies are: American Gas Association, Canadian Standards Association, NSF International, Underwriter's Laboratories, and Warick Harsey.

8. The contents of a pit or vault privy shall be disposed of in accordance with NR 113, Wis. Admin. Code. The solid end products of an incinerating toilet shall be disposed of in accordance with 40 CFR part 503, Standards for the Use or Disposal of Sewage Sludge. The compost resulting from a composting toilet shall be disposed of in accordance with EPA part 503.

9. Any liquid wastes from an incinerating or composting toilet shall be disposed of in a public sanitary sewer system or a POWTS conforming to Comm 83, Wis. Admin. Code.

10. This agreement shall be binding on the owner, their heirs and assigns. This documentation shall be recorded by the register of deeds in a manner which allows its existence to be determined by reference to the property where the non-plumbing device/system/toilet is installed.

Printed Owner(s) Name(s):

Owner(s) Signature(s):

Drafted By:

Subscribed and sworn before me on this date:

Notary Public

My commission Expires on: ___________________________