
MEMORIAL HOSPITAL OF LAFAYETTE COUNTY
800 Clay Street – Darlington, WI 53530

JOB TITLE: Medical Laboratory Technician

Reports to: Laboratory Manager

Supervisory Responsibilities: None

Educational Requirements:

- Associate or Bachelor's Degree in Laboratory Science or Medical Laboratory Technician Program.

Position Qualifications:

- Responsible for performing clinical laboratory procedures, quality assurance, and instrument maintenance, in all disciplines of the clinical laboratory.
- Responsible for disciplines to include urinalysis, serology, phlebotomy, hematology, chemistry, microbiology, and blood bank.

Essential Functions:

- Ability to perform scheduled and emergency procedures appropriate to patient needs.
- Ability to practice effective infection control, including OSHA standards for blood borne pathogens.
- Ability to comply with all health and safety standards and guidelines.
- Ability to demonstrate professional responsibility in the performance of all duties
- Ability to be responsible for self-development, and professional growth.
- Ability to assist with tasks related to maintaining an effective working environment.
- Ability to demonstrate excellent organizational and communication skills in all oral, written, and electronic exchanges.
- Ability to create an environment which lends itself creativity, cooperation, and coordination of patient care.
- Ability to operate office equipment such as the telephone, copy machine/scanner, fax, paging system, computer and printer.

Typical Physical Demands:

- Ability to use full range of body motion and dexterity to allow handling and/or assistance of patients and equipment.
- Ability to frequently lift, carry, push or pull up to 50 pounds, and occasionally lift, carry, push or pull over 50 pounds.
- Ability to stand and or walk 80-90% of shift; and sit 10-20% of shift.
- Ability to use good hand/eye coordination, and finger dexterity.

Typical Physical Demands (Cont.):

- Ability to use good perception and discrimination related to odor, color, and textures.
- Ability to use good perception and discrimination related to functional visual ability and depth perception; sound perception; and functional speech.
- Ability to frequently bend, twist, balance, and reach above and below shoulder level; as well as occasionally kneel and climb as necessary to perform job duties.
- Ability to wear gloves and other protective equipment.
- Ability to work irregular hours.

Typical Mental Demands:

- Ability to deal with pressure to meet deadlines, to be accurate, to handle constantly changing situations, and to create a positive work environment
- Ability to deal with a variety of people, stressful situations, and handle conflict, while maintaining a positive work environment
- Ability to communicate in a professional manner both verbally and in writing
- Ability and willingness to gain new skills and knowledge necessary for the performance of essential job functions
- Ability to give receive and analyze information for the performance of essential job functions

Working Conditions:

- Exposure to disagreeable odors, communicable diseases, and bodily fluids
- Exposure to the chemical compounds of medications and treatments
- Exposure to chemicals such as disinfectants, cleaners, soaps, etc.
- Exposure to latex, plastic, and other materials used for personal protective equipment
- Exposure to noise and distractions
- Exposure to unpredictable behaviors

Employee Responsibility in an Emergency:

As an employee of Memorial Hospital of Lafayette County, you are expected to respond to emergencies involving the safety of patients, other employees, visitors and the facility. This includes the ability to assist with a possible evacuation of facility if that has been deemed necessary.

Management Statement:

This job description is not intended to be all inclusive. The employee will also perform other reasonable job related duties as assigned by the supervisor and/or other management personnel. Management reserves the right to change job responsibilities, duties and hours as needs prevail. This document is for management communication only and not intended to imply a written or implied contract of employment.

I have read the above job description and fully understand the requirements set forth. I know of no limitations which would prevent me from performing these functions with or without accommodation.

Employee Signature

Date

Supervisory Signature

Date

Dated: April 5, 2019