

Lafayette County Ordinance 7-1-1.13f

Animal Regulations and Treatment of Animals

Definitions. As used in this ordinance, the following terms mean:

1. Abandonment. An owner's intentional act of abdicating reasonable care or control of an animal in a location where a reasonable person would know the animal has little chance of finding food, shelter or potable water.
2. Adult Dog. A dog over five (5) months of age.
3. Animal. Any live vertebrate or invertebrate creature, either domestic or wild.
4. Animal at Large. An animal shall be deemed to be at large when off the property of the owner and not under restraint or control of the owner or some other person. Verbal commands do not necessarily constitute control of an animal. Animals unsecured in the back of a pickup truck are not considered under control for purposes of this definition. Animals are not considered to be at large when actively engaged in a legal hunting activity, including training, herding or controlling livestock, carting, providing service or assistance, or providing service for law enforcement.
5. Animal Control Officer. Any person designated by the Lafayette County Sheriff's Department to enforce county ordinances and state statutes, adopted by reference, as they pertain to animal control.
6. Animal Shelter. Animal shelters are facilities that are used to impound or harbor at least 25 seized, stray, abandoned or unwanted dogs, cats or other animals in a year's time. A shelter may be operated by a governmental unit or a licensed veterinarian. It may also be a facility that promotes the welfare, protection and humane treatment of animals, such as those operated by humane societies, animal welfare societies or similar nonprofit associations.
7. Basic Grooming. Examination, attention and acts necessary to maintain an animal in healthy condition. This includes eyes, ears, beaks, hooves, feet, toe nails, coat and skin.
8. Basic Medical Care. Medical care required by the species to ensure optimal health of the animal. Includes, but is not limited to, periodic veterinarian examination, prompt veterinary care when required, appropriate vaccinations, basic grooming and internal/external parasite control.
9. Commercial Animal Establishment. Any person, partnership or corporation or other legal entity that has as its purpose the sale, transfer or conveyance of any animal/animal services for consideration including, but not limited to, monetary, trade or barter. It shall include, but not be limited to, any pet shop, grooming shop, boarding or breeding kennel/cattery or any establishment with the purpose of training, leasing or selling dogs. It shall not include licensed animal hospitals who conduct standard animal medical practices that include grooming or boarding of the animal to permit the medical treatment of the animal, animal shelters or humane society facilities.
10. Confined. Restriction of an animal at all times by the owner, or his agent, to an escape proof building or other enclosure.
11. County Pound. A shelter where stray, impounded, lost or abandoned animals are kept and administered by Lafayette County or its authorized agent.
12. Cruelty. A person intentionally and without lawful justification, kills or mistreats, injures, maim or disfigures, torments, tortures, beats, mutilates, burns, scalds, poisons, attempts to

poison, shoots or otherwise unnecessarily causes an animal to suffer any type of harm. Acts of cruelty include but are not limited to:

- a. Failure to provide necessary sustenance.
 - b. Failure to provide adequate, appropriate shelter.
 - c. Failure to provide adequate potable water.
 - d. Taunting an animal.
 - e. Leaving an animal in a vehicle when the temperature is such that it could cause pain, suffering or death to an animal.
 - f. Abandonment or neglect of an animal.
 - g. Inaction of the owner toward an animal in need of basic or emergency medical care.
 - h. Ear cropping, de-barking, tail docking or alteration by an individual who is not a licensed veterinarian.
13. Domestic Animal. Any animal which normally can be considered tame and converted to home life.
 14. Dwelling Unit. A building, or portion thereof, designed or used exclusively for residential purposes.
 15. Environmental Enrichment. Toys and other safe objects which stimulate mental and physical activities for dogs and cats and that are appropriate for the age and species.
 16. Estrus. The regularly recurring state rendering a female animal capable of accepting the male animal for breeding and conception.
 17. Exotic Domestic Animal. Any wild animal which may have been domesticated, such as, but not limited to, ferrets.
 18. Exotic or Wild Animals. Species of animals that is exotic to humans. This includes animals which are born in the wild or in captivity and includes any or all hybrids, such as, but not limited to: lions, tigers, cougars, wolves or wolf hybrids, raccoons, opossums, kangaroos, primates, exotic snakes, exotic cats etc.
 19. Exotic or Wild Animal Permit. Permit allowing a person to own a permissible exotic or wild animal within Lafayette County. A permissible exotic/wild animal is an exotic or wild animal which is permitted by State or Federal law.
 20. Harness. With respect to a dog, a properly fitting apparatus that is not abrasive and that restrains the dog by the body and shoulders without involving the neck.
 21. Health Officer. Lafayette County Director of Health or a duly designated representative of the Lafayette County Department of Public Health.
 22. Humane Care. Humane care includes the provision of adequate and accessible food and water, as well as heating, cooling, ventilation, sanitation, shelter and medical care consistent with the normal requirements, based on the animal's size, species and breed. The animals must also be provided space and opportunity for exercise.
 23. Humane Officer. A person certified by the State of Wisconsin and appointed by the Lafayette County Sheriff pursuant to Chapter 173 of Wisconsin Statutes, to enforce county ordinances and state statutes as they pertain to animal control and welfare.
 24. Kennel. Kennels are facilities where dogs or cats are kept for 24 contiguous hours or more for boarding, training or similar purposes for compensation. The definition of "kennel" does not include an animal shelter or a facility owned or operated by a veterinarian where animals are boarded only in conjunction with the provision of veterinary care.
 25. Trained Individual. Has the meaning as defined in Wisconsin Administrative Code ATCP 13.
 26. Transportation. DATCP (Department of Agriculture Trade and Consumer Protection) regulations must cover the transportation or moving of animals by persons required to be licensed.

27. Veterinarian. Has the meaning as defined in Wisconsin Administrative Code ATCP 13.
28. Veterinary Hospital/Clinic. Any establishment maintained and operated by a licensed veterinarian for surgery, diagnosis and treatment of disease and injuries of animals.
29. Vicious Animals. Any animal that, when unprovoked, inflicts bites or that injures, kills or attacks a human being or domestic animal on either public or private property.
- Notwithstanding the definition of "vicious animal" as stated above:
- No animal may be declared vicious if death, injury or damage is sustained by a person who, at the time of such was sustained, was trespassing on the land or criminal trespass of the dwelling upon premises occupied by the owner of the animal, or was teasing, tormenting, abusing or assaulting the animal or was committing or attempting to commit a crime or violating or attempting to violate an ordinance which protects persons or property.
 - No animal may be declared vicious if the animal was protecting or defending a human being within immediate vicinity of the animal from an unjustified attack or assault.
 - No animal may be declared vicious for acts committed by said animal while being utilized by a law enforcement agency for law enforcement purposes while under the control and direction of a law enforcement officer.
30. Wild Animal. Any live raccoon, skunk, fox, wolf, poisonous snake or any snake exceeding three (3) feet in length, leopard, panther, tiger, lion, lynx or any other cold- or warm-blooded animal which can normally be found in the wild state.

Abatement Orders

- This ordinance establishes Orders of Abatement and is enacted under the authority granted by sections 59.02, 59.03, 59.54, and 173.03(2) Wisconsin Statutes to humane officer or law enforcement officer of the Lafayette County Sheriff's Office. This ordinance shall be applicable throughout the County of Lafayette, State of Wisconsin, except as described in Section 173.03(3) Wisconsin Statutes. The County Administrator or her/his designee, may modify or withdraw abatement orders issued under Section 173.11 Wisconsin Statutes by a humane officer or law enforcement officer of the Lafayette County Sheriff's Office.
- Abatement of violations, Issuance of an Order. If a humane officer or law enforcement officer after investigation has reasonable grounds to believe that a violation of a statute or ordinance is occurring and the violation is causing or has the potential to cause injury to an animal, the humane officer or law enforcement officer may issue and serve an order of abatement per State Statute 173.11.

Animals at Large

- Animals At Large or Untagged (1) All domestic or kept animals shall be kept under restraint at all times by either a secure fence, secure enclosure, inside a vehicle with proper ventilation, secured in the back of a pickup truck or on a leash accompanied by a person able to control the animal and shall not be permitted to run at large.
- All owners shall exercise proper care and control of their animals to prevent them from becoming a public nuisance.

3. Any animal declared "vicious" as defined in Definitions, Section 29, of this ordinance shall comply with the following requirements:
 - a. While on the owner's or caretaker's property, a vicious animal must be:
 - i. Securely confined indoors.
 - ii. Kept in a securely enclosed and locked pen or structure, suitable to prevent the entry of young children and designed to prevent the animal from escaping.
 - b. While off the owner's or caretaker's premises, the vicious animal must be muzzled and restrained by a substantial chain or leash not exceeding four (4) feet in length and under the control of a responsible person. The muzzle must be made in a manner that will not cause injury to the animal or interfere with its vision or respiration, but must prevent it from biting or injuring any person or animal.
 - c. The humane officer or any law enforcement officer, after conducting an investigation into the circumstances surrounding an unprovoked animal attack, is hereby empowered to declare the animal vicious. Any animal owner aggrieved by said order may petition the Lafayette County Sheriff's Office for a review of the order in accordance with the procedure set forth herein.
 - i. Upon receipt of the petition of the aggrieved owner, the Lafayette County Sheriff's Department shall schedule and conduct a hearing.
 - ii. The hearing shall be conducted in conformance with WI Stats, Chapter 227, Administrative Procedure and Review.
 - iii. After the hearing, the owner, or keeper, of the animal shall be notified in writing of the determination.
 - iv. If the owner or keeper of the animal contests the determination, he/she may, within 30 days, petition for review of the decision by the Lafayette County Circuit Court.
 - d. In the event the humane officer or law enforcement officer, has probable cause to believe that an animal has caused serious injury by attacking a person or persons without provocation, the officer may proceed under WI Stats, Chapter 174.
 - e. Dogs are considered untagged if the dog is not wearing a current license and rabies vaccination tags or an identification tag on the collar which lists the current name, phone number, and address of the owner. At all times, dogs must be tagged when off the premises of the owner with the following exceptions:
 - i. During competition.
 - ii. During training.
 - iii. While securely confined indoors.
 - iv. While hunting.
 - v. While securely confined in a fenced area.
 - vi. While herding or controlling livestock.
 - vii. While carting.
 - viii. While providing service to law enforcement.
 - f. The provisions of section 174.02, WI Stats relating to the owner's responsibility for damage caused by dogs together with the penalties therein set forth are hereby adopted and incorporated by reference.

Animal Care and Cruelty to Animals

In the case of livestock, nothing in this section shall be construed as imposing requirements or standards more stringent than normally accepted husbandry practices as provided by Federal and/or State legislation.

1. Food. All animals shall be provided with uncontaminated, palatable, nutritious food which is of adequate quantity to maintain normal weight and condition of a healthy animal and which must be given in an amount that properly conforms to the individual animal's age and condition.
2. Water. All animals must have constant access to a supply of potable water in sufficient amount as to maintain good health.
3. Basic Grooming. All animals shall be groomed in accordance with the definition listed in this ordinance. Basic grooming is to ensure maintenance of healthy conditions of eyes, ears, beaks, hooves, feet, toe nails and skin and to ensure that toe nails or hooves are not so long as to cause pain to the animal or inhibit the animal's ability to move normally. Hair coats are to be groomed as needed to ensure the coat is not matted to the point where it causes skin irritation or traps fecal matter. No animal shall be so dirty as to provide a home for parasites and insects.
4. Environmental Enrichment. All dog and cat owners shall provide toys and other safe products appropriate for the species that will stimulate mental and physical activities.
5. Shelter. No person shall fail to provide any animal that he/she owns, harbors or has custody of with shelter from inclement weather or to ensure the protection and comfort of the animal. Premises shall be kept in such a way that no animal has the opportunity to become entangled with loose wire, get splinters from wooden boards or come into contact with other yard trash that could harm the animal. Animals are to be kept in areas free from contact with chemicals or other dangerous substances such as, but not limited to, antifreeze or products used in rodent control. Animals are to be kept in areas which must be maintained to minimize the animal's exposure to fleas, ticks, flies, mosquitoes, ants, wasps, bees or other insects that could cause the animal harm or discomfort. Animal areas are to be well-drained and free from standing water.
 - a. In the case of dogs and cats which are kept outdoors or in an unheated enclosure, shelter and bedding shall be provided as set forth in this section as a minimum.
 - i. Outdoor Standards. When sunlight is likely to cause overheating or stress to any animal, shade shall be provided by natural or artificial means to allow protection from the direct rays of the sun. A dog house may be insufficient shelter from the sun as it may be too hot inside when exposed to direct sunlight. Additional shade may be necessary. Dogs and cats kept outdoors shall be provided with moisture resistant and wind resistant shelter of a size which allows the dog or cat to turn around freely and to easily sit, stand and lie in a normal position and to keep the dog or cat clean, dry and comfortable. Plastic dog crates, 55 gallon drums, crawl spaces under houses or porches, roof overhangs etc. may not be deemed adequate or acceptable forms of shelter. Clean bedding material shall be provided to insulation, retain body heat of the dog or cat and to provide a comfortable resting place for the animal.
 - ii. Indoor Standards. All animals confined to a cage, kennel run or secure enclosure of any kind shall be provided with quarters in a clean condition and in good state of repair. Each animal shall have sufficient space to turn

around freely and to easily sit, stand and lie in a normal position. The temperature and ventilation of the quarters shall be compatible with the health of the animal. There shall be sufficient clean, dry bedding to meet the needs of each individual animal and in a healthy environment. Animals shall have sufficient activity based on the breed and type of animal.

6. Exotic or Wild Animals. Owners of exotic or wild animals are responsible for knowing and meeting the specific needs of the animals in their care including safe handling practices and safe, secure housing requirements for the species which they harbor/own. Ignorance of these needs will not be a defense against prosecution for failure to provide proper care and housing.
7. Female Animals in Estrus. While a female companion animal is in estrus (heat) , she shall be isolated and protected from interaction with intact male companion animals of the same species unless breeding is intended.
8. Chains, ropes or leashes shall be so placed or attached that they cannot become entangled with another animal or object and shall be of sufficient length to allow the animal proper exercise and convenient access to food, water and shelter. For confinement of companion animals such as dogs, chains, ropes and leashes must be attached to a suitable collar or harness. Such chains, ropes or leashes shall be located so as not to allow such animal to trespass on public or private property belonging to others or in such a manner as to cause harm or danger to persons or other animals.
9. Basic Medical Care. No person shall fail to provide any animal that he/she owns, harbors or has custody of with veterinary care when needed to protect and ensure the health and well-being of the animal and/or to prevent suffering or harm of any type.
10. No person shall beat, cruelly ill-treat, torment, overload, overwork or otherwise abuse an animal, or use any device or chemical substance whereby pain, suffering or death may be caused, whether belonging to that person or another, except that reasonable force may be used to drive off vicious or trespassing animals. This provision does not prohibit training techniques or husbandry practices which are acceptable under Wisconsin law.
11. No person shall abandon any animal he/she owns, harbors or has possession of.
12. No person shall transport any animal in their possession in a manner which could cause injury, pain, undue stress or death to the animal.
 - a. Pick-up Trucks. Animals that are transported on a public roadway in the bed of a pick-up truck must be humanely restrained in such a way as to prevent the animal from falling or jumping from the truck, must be protected from extreme weather conditions (heat, cold or rain) and must be provided with a non-metal surface to stand/sit upon.

Acceptable humane restraints:

 - (1) a harness with two fixed point fastening locations at least two feet apart to prevent the animal from jumping/falling out of the vehicle or strangling.
 - (2) a crate or enclosure securely fastened to the bed or sides of the truck so that it cannot turn over or fall out.
 - b. Cars, vans, SUV's, RV's etc.
 - (1) Animals which are not restrained by crates or other enclosures while riding inside vehicles must not be allowed access to windows opened wide enough for the animal to jump or fall out.
 - (2) Animals left unattended in vehicles must have adequate ventilation to prevent the temperature in the vehicle from rising high enough that any reasonable person would know the animal would/could suffer from heat

exposure. During warm months no amount of ventilation will prevent a vehicle from becoming too hot. If it is determined the humane officer or law enforcement that an animal is in immediate danger and reasonable effort has been made to notify the vehicle owner without success, the humane officer or law enforcement may enter the vehicle with reasonable force and may seize the animal without being liable of any damages of the vehicle to the owner.

c. Transporting More Than One Animal. In addition to the other regulations in this section, animals should never be overcrowded. Animals may share crates as long as there is adequate room for them to stand up, move around, lie down and stretch out comfortably. Multiple crates must be secured if stacked to prevent them from falling over and urine and feces must not be able to pass between crates.

13. No person shall cause, instigate, permit, or observe any dog fight, cock fight or other combat between animals or between animals and humans.
14. No person shall expose any poisonous substances, whether mixed with food or not, so that the same shall be liable to be eaten by any animal, provided that it shall not be unlawful for a person to expose, on that person's property, poisons designed for the purpose of rodent or pest elimination. This provision shall not prohibit health department personnel, humane officer, designated law enforcement officer, or licensed pest-control operators from providing rodent or pest-control services.
15. Any person who, as the operator of a motor vehicle, strikes a domestic animal shall stop at once and shall attempt to report such injury or death to the animal's owner or the Lafayette County Sheriff's Department.
16. No theatrical exhibit or act shall be held in which animals are forced to perform through the use of chemical, electrical or mechanical devices.
17. No person shall knowingly or intentionally torment, injure or kill an animal with the intent to threaten, intimidate, coerce, harass or terrorize a family or household member.
18. Minimum Age Sale/Re-homing of Underage Animals. No person may sell, give away or re-home any animal unless it is at least eight (8) weeks of age and fully weaned.

Commercial Animal Establishments

Commercial Animal Establishments--Permits and Inspections Required. No person shall operate a commercial animal establishment without first obtaining a permit from the Lafayette County Sheriff's Office or other designated county agency in compliance with this section. Commercial animal establishments are:

- (1) Pet Dealers
- (2) Pet Breeders (If a resident, partnership, corporation or entity of Lafayette County sells animals more than 2 times a year, they will be required to obtain a permit as a Commercial Animal Establishment)
- (3) Kennels
- (4) Dog Day Care facilities
- (5) Pet Shops
- (6) Grooming Shops
- (7) Other Commercial Pet Facility

(a) Regulations. Facilities will be inspected annually by the designated law enforcement officer or humane officer to ensure safe, hygienic housing and grounds as well as adequate care (including but not limited to feed, water, and medical) for any and all species of animals being kept or housed on the premises as well as compliance with any state or federal regulations as required by the nature of the business.

(b) Issuance. Upon application for a permit, payment of the permit fee and completion of a satisfactory inspection by the humane officer or designated law enforcement official, a permit will be issued.

(1) Term. The permit period will run the calendar year from January 1st through December 31st and must be renewed annually. Renewal applications for permits shall be made 60 days prior to and within 60 days after the start of the calendar year. Failure to renew the permit within this time frame will result in a twenty five dollar (\$25) late fee being assessed and/or revocation of the permit.

(2) Change in Ownership. If there is a change in ownership, the new owner must apply for a new permit issued in their name within sixty (60) days of change in ownership.

(3) Exception to Fee. No fee may be required of any bonafide animal shelter, licensed veterinary clinic or grooming shop located within either entity.

(c) Application Procedure:

(1) Each commercial animal establishment shall file an application annually within the time periods provided.

(2) Permit application forms are available from the Lafayette County Sheriff's Department or other designated county agency.

(3) Upon receipt of a completed application, the humane officer or designated law enforcement shall make an inspection of the facility to ensure that all animals are provided for in a humane manner and that the establishment is in compliance with all provisions of Ordinance 7-1-1.13f, state and/or federal regulations. The humane officer or designated law enforcement officer shall be permitted to make such inspections of any commercial animal establishment at any reasonable time during normal business hours.

(4) The humane officer or designated law enforcement officer shall either issue a permit to the applicant or, if an application is not granted, shall notify the applicant in writing of the specific reasons for denial.

(5) Any commercial animal establishment denied a permit may not reapply for a period of at least thirty (30) days.

(6) If an applicant is shown to have withheld or falsified any material information on the application, the humane officer or designated law enforcement officer may refuse to issue or may revoke a permit.

(d) Revocation of Permits:

(1) The humane officer or designated law enforcement officer may revoke any permit if the person holding the permit refuses or fails to comply with the provisions of Ordinance XXX or any other state and/or federal regulation governing the protection and keeping of animals, including refusal to allow inspection of the animal establishment as provided for in (a) Regulations, of this section. .

(2) Whenever a permit is revoked for cause, any person who receives a permit revocation notice may appeal such notice to the Lafayette County Sheriff's Department within ten (10) days of receiving such notice. Appeals shall be in writing/ shall state the grounds or reasons why revocation should be reversed and signed by the person bringing the appeal or their authorized representative. Failure to file a timely appeal shall result in permit refusal or revocation.

(3) A hearing will be scheduled with the humane officer or designate law enforcement officer and the Lafayette County Sheriff and notice of such hearing will be given to the applicant at least ten (10) days prior to the hearing date.

(4) The humane officer or designated law enforcement officer will, within ten (10) business days of the hearing, give a written determination to the permit applicant.

(e) All revenue generated from permits shall be used with the Lafayette County Sheriff's Office to be used for humane animal welfare, protection, and control.

Application for Lafayette County Commercial Animal Establishment Permit

Owner Name: _____

Owner Address: _____

Owner Phone: _____ Alternate Phone: _____

Business Name: _____

Business Address: _____

Business Phone: _____ Fax: _____

Please provide contact information for two (2) contacts (individuals) or businesses who agree to take responsibility for the animals in the event the permit holder is unable to care for them or in case of an emergency.

Emergency Contact # 1: _____ Phone: _____

Address: _____

Emergency Contact # 2: _____ Phone: _____

Address:

Wisconsin Tax ID # _____ Federal Tax ID # _____

USDA License # (if applicable) _____ expiration date _____

Type of Facility: ☐ Pet Dealer ☐ Pet Breeder ☐ Kennel

 Dog Day Care Pet Shop Grooming Shop

Please check one: new applicant _____ renewal _____

List type and approximate number of animals to be housed and/or sold at your facility:

[illegible]

Name and phone number of your veterinarian: _____

Business hours of operation: _____

Will animals be housed overnight in your facility? __ yes __ no

Unless specifically exempted by law or variance, the applicant must meet all existing zoning requirements prior to a permit being issued under 7-1-1.13f.

No permit to operate a commercial animal establishment shall be issued to any person who has been convicted of cruelty to animals.

Please complete all information requested above and return this form and your check made out for \$100.00 (first time applicant) or \$25.00 (renewal) to

Lafayette County Sheriff's Office
128 W. Catherine Street
Darlington, WI 53530

Failure to fully complete the form may result in it being returned or denied.

All commercial animal establishment permits expire on December 31st of the permit year. Renewal applications are available in late October from the Lafayette County Sheriff's Office. Please notify the humane officer or designated law enforcement officer through the Sheriff's Office of any change in your mailing address or change of ownership. Late fees are charged if permits are not renewed prior to March 1st annually.

Signature of Applicant _____ Date _____

For Office Use Only:

Zoning Check: approved _____ denied _____

Signature _____ Date _____

Inspection report attached? yes _____ No _____

Application: approved _____ denied _____

Signature _____ Date _____

Application Procedure:

1. Each commercial animal establishment shall file an application annually within the time periods provided in section, Commercial Animal Establishments, (b) Issuance, (1) Term. .
2. Permit application forms are available from the Lafayette County Sheriff's Office.
3. Upon receipt of a completed application, the humane officer or designated law enforcement officer shall make an inspection of the facility to ensure that all animals are provided for in a humane manner and that the establishment is in compliance with all provisions of Ordinance 7-1-1.13f, state and/or federal regulations. The humane officer or designated law enforcement officer shall be permitted to make such inspections of any commercial animal establishment at any reasonable time during normal business hours.
4. The humane officer or designated law enforcement officer shall either issue a permit to the applicant or, if an application is not granted, shall notify the applicant in writing of the specific reasons for denial.
5. Any commercial animal establishment denied a permit may not reapply for a period of at least thirty (30) days.
6. If an applicant is shown to have withheld or falsified any material information on the application, the humane officer or designated law enforcement officer may refuse to issue or may revoke a permit.

Revocation of Permits:

1. The humane officer or designated law enforcement officer may revoke any permit if the person holding the permit refuses or fails to comply with the provisions of Ordinance 7-1-1.13f or any other state and/or federal regulation governing the protection and keeping of animals, including refusal to allow inspection of the animal establishment as provided for in Commercial Animal Establishment (a).
2. Whenever a permit is revoked for cause, any person who receives a permit revocation notice may appeal such notice to the Lafayette County Sheriff's Office within ten (10) days of receiving such notice. Appeals shall be in writing, shall state the grounds or reasons why revocation should be reversed and signed by the person bringing the appeal or their authorized representative. Failure to file a timely appeal shall result in permit refusal or revocation.
3. A hearing will be scheduled with the humane officer or designated law enforcement officer and the Lafayette County Sheriff and notice of such hearing will be given to the applicant at least ten (10) days prior to the hearing date.
4. The humane officer or designated law enforcement officer will, within ten (10) business days of the hearing, give a written determination to the permit applicant.

Pet dealers, pet breeders, kennel operators and dog day care operators must provide for each dog or cat:

1. A cage of sufficient size to allow the occupant to stand up, lie down and turn around without touching the sides or top. Floors are to be non-porous and equipped with bedding or other suitable protection for the animal to lie upon. Cats must have access to litter.
2. An exercise area of sufficient size to allow running and safe, sufficient fencing with a secure, locking gate.
3. Enclosures, cages and exercise areas which are kept clean, dry and in a sanitary condition and which provide adequate ventilation, healthful temperature and protection weather extremes. These enclosures, cages and exercise areas shall be maintained in good repair and shall be designed to protect the animals from injury and restrict the entry of other animals.
4. Daily food that is palatable, free of visible contamination and is of sufficient quantity and quality to meet the normal nutrient requirements for the type, condition, size and age of the animal.
5. A source of fresh, potable water in a container which is secured to prevent spilling and which can be removed for sanitation purposes.
6. Adequate provision for the removal and disposal of animal and food wastes, bedding, and debris to minimize odor and disease hazards.
7. Water at a temperature adequate for washing and disinfecting cages or another approved method of disinfecting.

Grooming shop operators must provide:

1. Water at a temperature adequate for washing and disinfecting cages or another approved method of disinfecting.
2. Each animal with housing in a separate cage, unless the animals are from the same family.
3. Cages or enclosures made of nonporous material that are of sufficient size to allow each animal to stand up, turn around and stretch to its full length and which are maintained in a sanitary condition with sufficient clean, dry bedding for each animal. Cats must have access to litter.
4. Fresh, potable water for each animal that is available after four hours (per recommendation of AKC) and is kept in a non-spillable container which is removed daily for cleaning and disinfection.
5. Adequate ventilation and a healthful room temperature.
6. Proper safety measures shall be followed based on the breed and type of animal while under the groomer's care.
7. Sanitization of all equipment.
8. Adequate supervision during the drying process.

Pet shop operators must provide:

1. Water at a temperature adequate for washing and disinfecting cages or another approved method of disinfecting.
2. Cages or enclosures made of nonporous material that are of sufficient size to allow each animal to stand up, turn around and stretch to its full length and which are maintained in a sanitary condition with sufficient clean, dry bedding for each animal. Cats must have access to litter. These cages or enclosures shall be maintained in good repair and shall be designed to protect animals from injury and restrict the entry of other animals.
3. Fresh, potable water for each animal that is always available and is kept in a non-spillable container which is removed daily for cleaning and disinfection.
4. Daily food that is palatable, free of visible contamination and is of sufficient quantity and quality to meet the normal nutrient requirements for the type, condition, size and age of the animal.
5. Adequate perching space for each bird.
6. Adequate ventilation and a healthful room temperature.
7. Adequate provision for the removal and disposal of animal and food wastes, bedding, dead animals and debris to minimize odor and disease hazards.
8. Provide separate housing areas for animals which are sick, diseased or injured to avoid contamination risks to healthy animals.
9. Personnel on duty at all times during hours of operation whose responsibility it is to monitor the health and welfare of the pets being held for sale or display.
10. Compliance with any state or federal regulations relating to their operational activities

All commercial animal establishment permit applicants or holders are required to abide by all requirements of Ordinance 7-1-1.13f, local zoning regulations and state and/or federal regulations in addition to the above listed guidelines. Any violation of these guidelines, Ordinance 7-1-1.13f, local, state or federal regulations may result in the refusal or revocation of an operator's permit.

Exotic Animals

Exotic Animals - Permit Required. It is unlawful for any person, corporation, partnership or other legal entity to import, transfer, sell, purchase, breed or possess an animal classified as an exotic animal unless they hold a permit issued by Lafayette County.

1. Exotic Animals are considered the following, but not limited to: Primates (all) ; wolves, jackals, dingos, coyotes and all hybrids; all species of wild cats including , but not limited to, lions, tigers, leopards, jaguars, cougars, caracals, servals, bobcats and hybrids; marsupials including kangaroos and wallabies; venomous snakes and any other nonindigenous, wild animals as designated by the local authorities.
2. Regulations. Facilities will be inspected annually by the humane officer or designated law enforcement officer to ensure safe, hygienic housing and grounds as well as adequate care (including but not limited to feed, water, and medical) for any and all species of animals being kept or housed on the premises as well as compliance with any state or federal regulations as required for the ownership of the species.
3. Issuance. Upon application for a permit, payment of the permit fee and completion of a satisfactory inspection by the humane officer or designated law enforcement official, a permit will be issued.
 - a. Term. The permit period will run the calendar year from January 1st through December 31st and must be renewed annually. Renewal applications for permits shall be made 60 days prior to and within 60 days after the start of the calendar year. Failure to renew the permit within this time frame will result in a twenty five dollar (\$25) late fee being assessed and/or revocation of the permit.
 - b. Change in Animal Ownership. If there is a change in ownership of an exotic animal on a permit, the original owner must notify the humane officer or designated law enforcement officer within sixty (60) days of change in ownership and include full information on the final whereabouts of the animal.
4. Application Procedure:
 - a. Each owner of an exotic animal shall file an application annually within the time periods provided in Ordinance Exotic Animals, (a) Regulations, (b) Issuance, and (c) Application Procedure..
 - b. Permit application forms are available from the Lafayette County Sheriff's Office.
 - c. Upon receipt of a completed application, the humane officer or designated law enforcement officer shall make an inspection of the facility to ensure that all animals are provided for in a humane manner and that the establishment is in compliance with all provisions of Ordinance 7-1-1.13f, state and/or federal regulations. The humane officer or designated law enforcement officer shall be permitted to make such inspections at any reasonable time.
 - d. The humane officer or designated law enforcement officer shall either issue a permit to the applicant or, if an application is not granted, shall notify the applicant in writing of the specific reasons for denial.
 - e. Any owner of an exotic animal denied a permit may not reapply for a period of at least thirty (30) days.
 - f. If an applicant is shown to have withheld or falsified any material information on the application, the humane officer or designated law enforcement officer may refuse to issue or may revoke a permit.

5. Revocation of Permits:

- a. The humane officer or designated law enforcement officer may revoke any permit if the person holding the permit refuses or fails to comply with the provisions of Ordinance 7-1-1.13f, or any other state and/or federal regulation governing the protection and keeping of animals, including refusal to allow inspection of the animal establishment as provided for in Ordinance, Section Exotic Animals, (a) Regulations, (b) Issuance, and/or (c) Application.
- b. Whenever a permit is revoked for cause, any person who receives a permit revocation notice may appeal such notice to the Lafayette County Sheriff's Department within ten (10) days of receiving such notice. Appeals shall be in writing, shall state the grounds or reasons why revocation should be reversed and signed by the person bringing the appeal or their authorized representative. Failure to file a timely appeal shall result in permit refusal or revocation.
- c. A hearing will be scheduled with the humane officer and Lafayette County Sheriff and notice of such hearing will be given to the applicant at least ten (10) days prior to the hearing date.
- d. The humane officer will, within ten (10) business days of the hearing, give a written determination to the permit applicant.

6. Miscellaneous:

- a. Applicants shall not engage in the breeding of exotic animals without approval.
- b. Each permitted exotic animal shall be individually identified with either an injectable microchip, tattoo, tag or other permanent identification system unique to that individual animal.
- c. Owners of exotic animals shall be held responsible for any and all costs incurred in the recovery and/or disposal of and/or damages incurred by any exotic pet which escapes their control.
- d. All revenue generated from permits shall be used with the Lafayette County Sheriff's Office to be used for humane animal welfare, protection, and control.

Application for Lafayette County Exotic Permit

Owner Name: _____

Owner Address: _____

Owner Phone: _____ Alternate Phone: _____

Please provide contact information for two (2) adults not living with the permit holder or with each other who agree to take responsibility for the animal(s) in the event the permit holder is unable to care for them.

Emergency Contact # 1: _____ Phone: _____

Address: _____

Emergency Contact # 2: _____ Phone: _____

Address: _____

Driver's License/State ID # _____

USDA License # (if applicable) _____ expiration date _____

Type of Facility: ☐ Pet Dealer ☐ Pet Breeder ☐ Kennel

☐ Dog Day Care ☐ Pet Shop ☐ Grooming Shop

Please check one: new applicant ☐ renewal ☐

List animal(s) covered by this permit:

Species	Name	Description	ID Number

Name and phone number of your veterinarian: _____

Unless specifically exempted by law or variance, the applicant must meet all existing zoning requirements prior to a permit being issued under 7-1-1.13f. No permit to possess exotic animals shall be issued to any person who has been convicted of cruelty to animals.

Safety measures needed to secure the exotic animal or special needs to maintain the animal
(write legibly or type on a separate sheet of paper):

Please complete all information requested above and return this form and your check made out for \$100.00 (first time applicant) or \$10 (renewal) to:

Lafayette County Sheriff's Office
128 W. Catherine Street
Darlington, WI 53530

Failure to fully complete the form may result in it being returned or denied.

All exotic animal permits expire on December 31st of the permit year. Renewal applications are available in late October from the Lafayette County Sheriff's Department. Please notify the humane officer or designated law enforcement officer of any change in your mailing address or change of ownership. Late fees are charged if permits are not renewed prior to March 1st annually.

Signature of Applicant _____ Date _____

For Office Use Only:

Zoning Check: approved _____ denied _____

Signature _____ Date _____

Inspection report attached? yes _____ No _____

Application: approved _____ denied _____

Signature _____ Date _____

Application Procedure:

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2. Permit application forms are available from the Lafayette County Sheriff's Department.
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3. A hearing will be scheduled with the humane officer or designated law enforcement officer and Lafayette County Sheriff and notice of such hearing will be given to the applicant at least ten (10) days prior to the hearing date.
4. The humane officer or designated law enforcement officer will, within ten (10) business days of the hearing, give a written determination to the permit applicant.

All holders of an exotic animal permit are required to abide by all requirements of Ordinance 7-1-1.13f, local zoning regulations and state and/or federal regulations. Any violation of Ordinance 7-1-1.13f, local, state or federal regulations may result in the refusal or revocation of said permit.